

District 5020 Youth Policy Coordinator

The District 5020 Youth Policy Coordinator reports directly to the District Governor and raises awareness of risk management issues for Rotary youth programs. The Youth Policy Coordinator ensures that the district, clubs, and all program volunteers comply with RI and district youth protection policy. The Youth Policy Coordinator is the first point of contact in the district should any Rotarian receive an allegation of abuse or harassment. This officer assists with training of other district and club officers on procedures and guidelines related to abuse and harassment and other risk management issues.

Handling of Allegations:

- Ensure proper handling of allegations, according to local laws and district policy, and protection of the interests of all involved.
- Maintain records of all allegations made.

Training:

- Work with clubs to inform all Rotarians of their obligations under both district policy and local laws.
- Ensure that appropriate district training is made available to Rotarians and youth program volunteers.
- Organize an annual review of the District's Guidelines for Rotary Youth Programs with District Governor, District Youth Exchange Coordinator, District RYLA Coordinator, District Interact Coordinator and any other District Coordinators responsible for programs involving youth.
- Advise the district youth program committees about developments in educational and training programs.

Record Keeping:

- Keep records of signed Club Compliance forms.
- Ensure clubs are aware of their responsibility to maintain an archive of all screened volunteers, including applications and the results of criminal background checks and reference checks.
- Keeps training records for the district.
- Ensure District website is kept up to date with a current list of clubs who have signed the Club Compliance Form, the most current District Guidelines for Rotary Youth Programs and the contact information for the District Youth Policy Coordinator.

Qualifications

- Professional experience in handling abuse and harassment issues
- Knowledge of both RI policies and relevant national and local laws

Additional Consideration

- Willingness to serve in position for at least three years
- Professional experience in the fields of health, mental health, or education, particularly working with teenagers as social worker, therapist, educational administrator, or youth protection professional