

Host Family Notebook Contents

Sections and Contents:

1. Student application
2. Important Documents:
 - State Department Letter to Host Families
 - Rotary Circle of Support: contact info for District Chair, Country Officer, Club YEO, Club Counselor
 - Copy of student passport
 - Copy of DS2019
 - State Department Regulations
 - District 5020 Policy on Abuse Prevention
3. Rotary Rules District 5020:
 - Copy of rules signed by student
4. Host Parent Manual
5. Student Manual
6. Insurance Information
 - Copies of Insurance Identification Card
 - Explanation of benefits
 - Claim Forms
7. Travel Policy for Inbound Students
8. Misc:
 - School Year Calendar
 - Information about RYE sponsored trips: California, Comox Rendezvous and Summer Trip
 - Other items relevant to your club and community