

Rotary
District 5020



**rotary
youth
exchange**

SAMPLE

STUDENT CONTRACT: 2018-2019

STUDENT: Student Name

SPONSOR: COUNTRY DXXXX

HOST: COUNTRY D5020

Rotary Youth Exchange Contract between Student Name and the Club Name Rotary Club

Date: Month – Date - Year

Background:

Misunderstanding and the possibility for conflict are all part of the exchange process. How problems are handle is often more critical than the problem itself. It is important to resolve issues promptly in order to ensure the success of the exchange and the student's ability to adapt to the culture and host family situation.

There have been a number of minor issues between Student Name and her host parents, xxxx xxx which should have been resolved through Student Name's Rotary Counselor, Counselor's Name. This has not been done and it has made the situation worse than it should have been.

Student Name has not been doing her homework or completing assignments in school, resulting in poor grades. Her English is good and is not a factor in her ability to complete these tasks. She has stated that she does not always understand what they are talking about however, in oral communication with Student Name, she demonstrates a high level of comprehension and fairly large vocabulary. To compound this further, Student Name arrived with some incomplete immunizations. In her home country she has a homeopathic doctor. This doctor has been advising Student Name's natural family and Student Name not to have any booster shots. This is a school requirement. The school has reached a point of frustration and is considering removing her from the rolls.

Another area of concern is the amount of communication Student Name has back home with her parents, relatives and friends. She spends an excessive amount of time on the computer and phone. Many of the calls are initiated in the sponsoring country by relatives and friends. Student Name has been advised by her host family and counselor that this was causing difficulty. When students continue to spend a lot of time communicating back home in their native language, it delays the further development of language skills here and may result in causing homesickness.

Student Name went through the Inbound Orientation in September and was told how to deal with handling problems. Specifically, Student Name has been told to discuss problems first with her host family, followed by her club counselor and then with her district chair. Both her counselor and the district chair have met with Student Name on several occasions and encouraged her to discuss problems early so the right people in the district can help her solve problems. Despite this, Student Name consistently by-passes the local Rotary network communicating directly back home to sponsoring country. This then results in communication from sponsoring country – at times dealing with incomplete or inaccurate information.

The below concerns are critical issues which can negatively impact on Student Name's success in the exchange program. Action needs to be taken to resolve them.

1. Problem Identification:

- a. **Poor Grades:** Assignments have not been handed in and as a result, Student Name has a current failing grade of "E" in xxxxx and xxxxx classes. Cxxxxx High School may choose to terminate Student Name's enrolment if she continues to fail due to lack of effort and incomplete work. Student Name's ability to understand and speak English is excellent. It is understood that learning specific technical vocabulary (e.g., anatomy terms) is challenging and she has to make the effort.
- b. **Inoculations:** The school requires that specific booster shots be received in order to continue attending. This is a health issue for the whole school population and the lack of immunization by any student puts the rest of the students at risk. Student Name has refused to have the booster shots, indicating that her homeopathic doctor has advised her not to have the shots.
- c. **Communication Back Home:** There have been an excessive number of phone calls – mostly from home to Student Name. Often there have been several calls in one day by various family members to Student Name. The time of day when the phone calls occur is sometimes late at night, after the host parents have gone to bed. Frequent communication back home, either by phone or computer, delays the development of language. It may also cause homesickness.
- d. **Problem Resolution:** Student Name has been instructed several times (e.g., Inbound Orientation –Sept 2018) that if she has any problems adapting or any conflicts, she needs to bring them first to the attention of her xxxx Rotary Counselor, Counselor's Name, and then to the District Chairman, xxxx. She has also been given numbers of two non-Rotarians to call (as per Rotarian certification guidelines) if she cannot get satisfaction through the normal process. Student Name has not done this and the problems have become bigger than they should be.

2. Expected Behaviour:

- a. **Poor Grades:** Student Name is to complete all assignments in her classes. If she does not understand the material, she is to seek assistance from her teachers and, if necessary, extra time to complete the work. She is to improve her failing grades to a pass and maintain a passing grade in her other subject areas.
- b. **Inoculations:** Student Name is to take one of two steps to resolve this issue.

- (i) She is to take the required booster shots to maintain her eligibility at Clxxxx High School. OR
 - (ii) She is to receive a letter (on official letterhead) from a recognized doctor outlining that she is not able to take the booster shots due to health reasons, as she claims. A letter from her parents is also required: indicating that she is not to have the booster shots, the reasons for refusing the shots and acknowledging that Student Name's failure to have the shots may result in her loss of eligibility to attend Clxxx High School.
- c. **Communication Back Home:** There have been an excessive number of phone calls – mostly from home to Student Name. Often there have been several calls in one day by various family members to Student Name. Frequent communication back home, either by phone or computer, delays the development of language. It may also cause homesickness.
- d. **Problem Resolution:** Student Name has been instructed several times (e.g., Inbound Orientation –Sept 2018) that if she has any problems adapting or any conflicts, she needs to bring them first to the attention of her Clxxx Rotary Counselor, xxxx, and then to the District Chairman, xxx. She has also been given numbers of two non-Rotarians to call (as per Rotarian certification guidelines) if she cannot get satisfaction through the normal process. Student Name has not done this and the problems have become bigger than they should be.

3. Timeline:

- a. **Poor Grades:** Starting immediately, all assignments and homework need to be completed and handed in, by the teacher assigned due date or as agreed to by the teacher. Student Name needs to achieve passing grades in the xxx and yyy by the end of Month Year.
- b. **Inoculations:** Student Name is to resolve this issue immediately.
- c. **Communication Back Home:** Immediately
- d. **Problem Resolution:** Immediately

4. Potential Consequences for Non-Compliance:

Failure to make an effort in your classes by participating, handing work in on time and by receiving passing grades will result in loss of privileges, such as participation at Rotary Youth Exchange events, and may result your being sent home.

Failure to resolve the problem related to Inoculations will result in your being sent home.

Failure to address the resolve the communication and problem resolution concerns will result in loss of privileges, such as participation at Rotary Youth Exchange events, and may result your being sent home.

By signing below, you are indicating that you understand all the above and that you have had time to discuss it.

Signed _____ Date _____

Witnessed by _____ Date _____
(xxxx xxxx – RYE Counselor, xxx Rotary Club)

cc. xxxxxxx (Chairman)
xxxxx xxxxx

xxxx xxxxx (Dxxx RYE sponsor Chairman)
xxxx & ssssss yyyyyy (Parents of Student Name)